

1. Does your organisation use any third-party software to support the creation of staff rotas? If yes, please state the name of the supplier. (a rota is a pattern of shift work with no individuals attached to it. A rota is used to form a blueprint of compliance or rules based on working patterns for a department, team or unit e.g. to create junior doctor rotas compliant to the 2016 Junior Doctor contract. Rotas are not to be confused with rosters (when shifts are allocated to workers))  
Yes, DRS3 from Skills for Health is used to create all Junior Doctor rota templates across all specialties, plus rotas for Senior ED Medical staff
2. Out of the following options, which staffing groups are rotas utilised for via your Rota system?
  - a. Medical- Consultants – Emergency Department Consultants and Senior Dr's i.e. Specialty Drs  
Medical- Junior Doctors - All Junior rotas across all specialties are checked for compliance using DRS3
  - b. Nursing and Healthcare Assistants (HCAs) N/A
  - c. Admin and Estates N/A
  - d. Scientific, Therapeutic & Technical (STT) Staff and Allied Health Professionals (AHPs) N/A
3. What is the contract start date for your rota supplier? (dd/mm/yy) 01/05/2020
4. What is the contract end date for your rota supplier? (dd/mm/yy) 30/04/2025
5. What was the annual cost of your rota supplier for the financial year 19/20 (April 2019 - March 2020)?  
£31,349
6. Are there any exit costs incurred for changing rota supplier? If yes, please state the exit cost n/a
7. What framework was used to procure the rota supplier? Please state the specific name of the framework e.g. G-Cloud, HealthTrust Europe, etc National Procurement Scotland
8. Is your Rota supplier the same as your rostering supplier? – Yes, Skills for Health provide both DRS3 and DRS Realtime for our rostering. (electronic rostering is only used in Emergency Department, General Medicine trainee roster and Psychiatry Junior roster
9. Does your rota system integrate with your rostering system? – Yes, templates are built in DRS3 and then pulled into DRS Realtime to create the roster.
10. 10a. Does your rota system integrate with your organisation's Payroll system? - No  
10b. If so, is the integration with payroll through an open API?
11. What other third-party systems does your rota system integrate with? - None
12. Is your rota system used for the creation of rotas? – Yes, DRS3 & DRS Realtime rostering for the areas listed in question 8 response
13. Is your rota system used for the validation of rotas after they have been created? – Yes. DRS3 is used to check compliance of Junior Doctors rotas against New Deal
14. Does your rota system provide exception reporting? (Exception reporting is the formal mechanism that workers can use to register variations from their agreed work schedule, in terms of their working hours and

training.) – No however, DRS3 is used to undertake Junior Doctor Diary Monitoring whereby trainees can enter their working hours on a diary card during the monitoring period

15. Does your rota system automatically send completed rota patterns to the associated worker? – workers log into the DRS Realtime system to see their roster, rota co-ordinator issues logons once rota patterns are made live

16. Does your rota system provide online rota approval that can be accessed by multiple teams? Rostering system can be used to approve leave requests online, change shifts etc. Multiple teams can access the roster grids and view however, the rota coordinator sets up the access via Skills for Health for people who need to view or make changes and authorise

17. Are there two separate teams in place at the organisation for supporting your rota system and your rostering system? No – Medical Staffing and the Rota Coordinator who is based within Medical Staffing, work with both Skills for Health systems DRS3 for rotas and DRS Realtime for rosters in the specialities highlighted above